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"HOW TO PLACE AN ORDER"

In order to ensure the most professional handling of your shipment, please follow these simple instructions:

- 1) Contact us via telephone or fax or submit your request for equipment using our web based "Order Form". Please provide as much lead-time as prudently possible.



- 2) When the trailer/container is loaded and the seal has been applied, complete your **BILL OF LADING** noting all necessary details and **FAX** that document to our Customer Service Department at (847) 446-0578 or e-mail it to gnxinfor@genexlp.com.



With your **BILL OF LADING** in hand, our ability to expedite your shipment to your consignee is greatly enhanced and the possibility of delay and/or confusion is greatly reduced.

Please comply with this request and supply your **BILLS OF LADING** to our Customer Service Department with each and every shipment.

THANK YOU IN ADVANCE FOR YOUR ANTICIPATED COOPERATION!